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Program Secretariat  
Room 218 Innovation Cluster1 Building  
National Science and Technology Development Agency (NSTDA)  
111 Thailand Science Park  
Phahonyothin Road  
Khlong Nueng, Khlong Luang  
Pathum Thani 12120 THAILAND

[Name of the Sender]  
[Address of the Sender]  
[Date (MM/DD/YYYY)]

Reference: Intention to join the e-ASIA Joint Research Program

Dear Depositor:

On behalf of XXXX (ministry, agency, foundation, etc), I hereby notify to you that my organization (ministry, agency, foundation, etc) intends to join the e-ASIA Joint Research Program, essential elements of which are stipulated in the "Statute of the Program".

Sincerely,

[Signature]  
[Typed name]  
[Organization Name]