

Date: April 21, 2016

Venue: ACACIA Hotel, Manila, the Philippines

Attendees: Listed in the Appendix

The 3rd Scientific Advisory Council (SAC) Meeting of the e-ASIA Joint Research Program

Minutes of the Meeting

■ **Opening**

- The meeting was attended by SAC members from six of twelve countries represented by Member organizations of the e-ASIA Joint Research Program (hereunder referred to as the “Program”) namely: Japan, New Zealand, the Republic of Philippines, the Kingdom of Thailand, the United States of America and the Socialist Republic of Vietnam. Also in attendance were Program Secretariat and administrative staff from the Republic of Philippines, the Kingdom of Thailand and Japan. A list of the participants is attached to these Minutes as Appendix.
- Opening Remarks were made by Dr. Rowena Cristina L. Guevara, Undersecretary for Science and Technological Services, Department of Science and Technology, the Republic of Philippines.
- Greetings were made by the SAC members of each Member organizations.

■ **Reviews and Updates**

- 0. Background of e-ASIA JRP** (presented by Dr. Totsukawa, JST)
 - Brief overview of the Program was reviewed and the mission of the SAC meeting was reconfirmed.
- 1. Updates on the e-ASIA JRP activities** (presented by Mr. Kobayashi, Secretariat)
 - Activities, workshops held after the 2nd SAC Meeting were introduced.
 - The necessity to create mechanisms to follow up finished projects were suggested by Dr. Morens. The relating topic, formulating e-ASIA Alumni network was discussed in the item “9. Discussion on formation of an e-ASIA Alumni network”.
- 2. Review of the 2nd SAC Meeting** (presented by Mr. Kobayashi, Secretariat)
 - Details of the decisions made at the 2nd SAC Meeting were reported.
- 3. Report on the 4th Annual Board Meeting** (presented by Dr. Kishi, Chair of SAC)
 - Details of the decisions made at the 4th Board Meeting held in August 11-12th 2015 were

reported.

4. Review of the revised TOR of SAC including the term of SAC members

- Revision of TOR were reviewed by the secretariat and re-discussed.
- It was confirmed that:
 1. The duration of membership of the Council shall be only one term of three years;
 2. A Council Member may serve one or two consecutive terms;
 3. The Member Organizations shall re-select their Council Members every three years;
 4. The Council members can serve for two terms in succession if they are re-selected.
- It was suggested by SAC members to nominate 1 SAC member from 1 country. There is a concern that inequality in the number of SAC members among countries may produce a negative effect in reflecting each country's opinions.
※This suggestion will be brought to the Board Meeting and the Decision will be announced by the secretariat afterward.
- Evaluation criteria decided at the 4th Board Meeting were reviewed.

5. Report on the introduction of “Guest Partner” status

- The status of “Guest Partners” suggested at the 4th Board meeting was introduced by the secretariat and further discussion was made.
- SAC members suggested the Program should be open for other non e-ASIA members, and from this viewpoint, an advice was made to modify the conditions as follows:
 1. Guest Partners can participate in the call on a “call-by-call” basis without the necessity of “Approval” from the Board;
 2. Guest Partners does not necessarily prepare a new fund in participating in a call and can participate by in-kind or re-budgeting;
 3. Guest Partners can participate in a project/call only when 3 Full Members are involved in the project/call.

6. Report on the format of final report

- the SAC reviewed a format of final report drafted by the secretariat consisting of 5 parts, namely 1)project title, 2)research period, 3)member list of research teams, 4) summary of the joint research , 5)outcome of joint research and gave advice to modify as follows.
- Title of 5 “Outcomes of the joint research” was suggested to be modified to “Outputs and Anticipated Outcomes of Joint Research”
- ”Recommendations and Comments to the Program” was suggested to add as 6.
- The title of the Annex “List of Joint Research Outcome” was suggested to be modified to “List of Scientific Achievements and Implemented Activities of the Joint Research”.

7. Discussion on prioritized area of cooperation

- The 7 Fields of Cooperation approved by the 4th Board Meeting were reviewed and prioritized research areas under this 7 Fields of Cooperation were discussed.
- New areas of interests were suggested as follows:
 - Aging Issues
 - Diabetes
 - Food Safety and Security
Smart Agriculture combining ICT & Agriculture
 - Interdisciplinary Research (e.g. Agriculture & Environment, Disaster Risk Reduction & Climate Change)
- Discussions on research policy were made. Each country has its own policy on Science and Technology and/or Research and Development and priorities in research systems (bottom-up research vs directory research, basic research vs applied research) differ according to each policy. It is very important to understand each country's policy.

8. Discussion on cooperation with other programs

- Potential funding program(international/domestic) other than e-ASIA JRP are introduced as follows
 - SATREPS (Japan, presented by Mr. Kobayashi): a combined funding program between JST and Japan International Cooperation Agency (JICA)
 - JASTIP (Japan, presented by Dr. Totsukawa): Japan-ASEAN Science and Technology Innovation Program which is led by Kyoto University
 - Health Diet for A Healthy Life (EU, New Zealand)
 - Sakura Science (Japan)
 - South-East Asia EU Net (Thailand)
 - Global Environment Facility (GEF) (Thailand)
 - Global Biodiversity Forum (GBF) (Thailand)

9. Discussion on formation of an e-ASIA Alumni network

- It was suggested to construct a virtual network, including information such as name lists connected to the projects, contact info., expertise, research info., connection to others.
- Emphasis was made on the importance for researchers to meet physically in person, and the following suggestions were made:
 - To organize a session by e-ASIA Alumni network at an international social meeting
 - To hold an e-ASIA Alumni home-coming meeting
- Suggestions were made to publish names of institutions as well as the participating countries and the researchers on the e-ASIA web site.

10. Promotion of the e-ASIA JRP in cooperation with the Science and Technology Advisor to the Minister (presented by Dr. Kishi)

- Prof. Kishi, the chair of the SAC of the e-ASIA JRP has recently been appointed as “Science and Technology Advisor” to the Minister for Foreign Affairs of Japan. The action plan of Science and Technology Advisor in Japan was introduced and in particular, the e-ASIA JRP was introduced as one of the programs to emphasize in promoting S&T diplomacy.

11. Others

i. Summaries of the Meeting

- Summaries of the 3rd SAC meeting were presented by the secretariat and agreed among SAC attendees.

ii. Next meeting Schedule

- Dr. Morakot introduced the international conference entitled "International Conference on Sustainable Agriculture and Bioeconomy 2017" be held in Thailand from Feb,27 to March 2, 2017.
- Hanoi, the Socialist Republic of Vietnam was proposed by the Chair as a candidate venue of the 4th SAC meeting. The secretariat needs further discussion on this issue.
- 5th Annual Board Meeting was announced by the secretariat to be held in August 2-3, at Auckland, New Zealand.
- A workshop on “Renewable Energy” was announced by the secretariat to be held in Vientiane, Lao PDR in September 2016.

■ **Closing Remarks by Prof. Teruo Kishi, Chair of the SAC** (presented by Prof. Kishi)

- Closing Remarks were made by Prof. Teruo Kishi.

Appendix

4. Participants:

(1) SAC Members

- **Chair** Prof. Teruo Kishi, Program Director, Japan Science and Technology Agency
- **Vice-Chair** Dr. Morakot Tanticharoen, Senior Advisor to President, National Science and Technology Development Agency, Thailand
- Dr. Rowena Cristina L. Guevara, Undersecretary for Science and Technological Services, Department of Science and Technology, the Philippines
- Dr. David M. Morens, Senior Advisor to the Director, National Institute of Allergy and Infectious Diseases, U.S.
- Dr. Nguyen Thi Thanh Thuy, Director General, Ministry of Agriculture and Rural Development (MARD), Vietnam

(2) Representative of the SAC member

- Prof. Andy Mercer, HRC Board member, Chair of the HRC's statutory Biomedical Research Committee, Health Research Council of New Zealand
- Ms. Hiroko Sakai, Section Chief, Division of International Collaboration, Japan Agency for Medical Research and Development

(3) e-ASIA JRP Secretariat:

- Mr. Masaki Sato, Secretary-General, e-ASIA JRP Secretariat / Director, Japan Science and Technology Agency Singapore Office
- Mr. Yoshihide Kobayashi, e-ASIA Special Program Coordinator, e-ASIA JRP Secretariat / Japan Science and Technology Agency

(4) Others:

- Ms. Rowena Montecer, International Science Relations Officer III, Department of Science and Technology, the Philippines
- Ms. Corly Canilao, Department of Science and Technology, the Philippines
- Dr. Pattharaporn Suntharasaj, Director, International Cooperation Division, National Science and Technology Development Agency, Thailand
- Ms. Shoko Hirakawa, Chief, Department of International Affairs, Japan Science and Technology Agency
- Ms. Izumi Tsune, Program Coordinator, Department of International Affairs, Japan Science and Technology Agency
- Dr. Go Totsukawa, Program Coordinator, Department of International Affairs, Japan Science and Technology Agency
- Ms. Eriko Kishida, Chief, Ministry of Foreign Affairs / Japan Science and Technology

Agency

**No participants from Indonesia, Cambodia, Lao PDR, Malaysia, Myanmar and Russia.*